



APPLICATION FOR EXTENSION OF LEASEHOLD PERIOD

PENANG DEVELOPMENT CORPORATION

No. 1, Persiaran Mahsuri, 11909 Bayan Lepas, Pulau Pinang, Malaysia

Telephone: 04-6340111 Fax: 04-6340227 Website: www.pdc.gov.my E-mail: enquiry@pdc.gov.my

PARTICULARS OF LANDLORD

1. NAME OF LANDLORD (COMPANY):

Please tick (✓) the appropriate box:

(a) LOCAL (b) FOREIGN

2. PLOT NO. & LOCATION OF PROPERTY (Full Address) :

3. TOTAL EMPLOYEES:.....(LOCAL).....(FOREIGN)

4. DATE OF PURCHASE (Please select):

- (a) (from PDC)
- (b) (from other company – pls specify below)

5. LAND AREA: acres / sq. ft

6. BUILT-UP/BUILDING AREA:.....sq. ft

7. CURRENT COMPANY STATUS AT THE PROPERTY
(Please tick (✓) the appropriate box):

- (a) **OPERATING** (If **YES**, proceed to No. 8 onwards)
- (b) **NON-OPERATING** Please tick (✓) the appropriate box below:

- Sub-Let/Sub-Lease to other company
(Tenant/Lessee)
Company:
(Date)
- PDC's Consent Letter:

Lease/Rental Period: From.....to (years)

- With structure on Land
- Vacant Land

8. TYPE OF PRODUCTION/ACTIVITY:

9. MAIN CUSTOMERS:

10. REASON/S FOR EXTENSION OF LEASEHOLD PERIOD (Please explain in detail):

11. LEASEHOLD PERIOD EXPIRING (date)

12. ORIGINAL LEASEHOLD PERIOD:.....Years (Please refer to Land Title)

IMPORTANT: READ THIS FIRST

Please attach the **HARD COPY** of these documents listed below during submission:

No.	Supporting Document (1 copy each)
1.	Title Copy
2.	Latest Land Search
3.	Company Profile & Business Plan
4.	Latest 5 Years CTOS Report
5.	Latest SSM Search
6.	Latest 5 Years Audited Financial Report
7.	Latest Company Pictures (Inside & Outside)
8.	MIDA Manufacturing License

In case any part of the form is incomplete, or any information is missing, this application **WILL NOT BE PROCESSED.**

Kindly submit this this application by hand/ courier/ post to **INDUSTRIAL DIVISION** at **Level 3, PDC** to the person in charge listed below:

- i. **Puan N. Puveneswary G. Nanasakaran, E :**
puveneswary@pdc.gov.my
T : 04-510 6152
- ii. **Encik Aiman Fitri bin Md Hashim, E:**
aimanfitri@pdc.gov.my /
T : 04-510 2055

I hereby believe and declare that all information furnished above is true and correct.

Date:

Signature :

Name :

Designation :